

RNK LNAME, FNAME M.: _____ CELL: _____

DODID#: _____



U.S. Army NCO Academy
Fort McCoy, Wisconsin
Basic Leader Course
In-processing Documents



BLC In-processing Documents

- **Common Access Card**
- **Orders -OR- DD Form 1610, DA Form 4187, or MFR for AC, AGR, mobilized, and ADOS Soldiers**
- **Full-Time Unit Staff and CSM Contact Information:**

FTUS RNK Fname M. Lname: _____

FTUS Email _____

FTUS Phone _____

CSM Name _____

CSM Email _____

CSM Phone _____

- **DA 4187 (AGR, AC, ADOS and Walk-Ons only) signed by CDR**
- **Unit Pre-Execution Checklist (PEC), TRADOC Form 350-18-2-R-E. (AC and Walk-Ons Only)**
- **Medical Profile (if you have one)**
- **Cyber Awareness Challenge Training certificate (either through <https://cs.signal.army.mil> or <https://jkodirect.jten.mil/> and not to exceed 12 months from the date of graduation)**